Welcome to Munford Middle School
2020-2021
Introduction of School Personnel

• Angel Carter- Principal
• Ron Ervin- Assistant Principal
• Amy Willingham- Nurse
• Angie Daniel- Counselor
• Mandy Thornton- Media/STEAM Specialist
• Blair Steffens- Technology Coach
Our Job…

To prepare you for the future!
Munford Middle School

Vision Statement
Munford Middle School will empower students through STEAM.

Mission Statement
As a strong and empowered student,
I will create, communicate, apply, discover, wonder, persevere, reflect, design and collaborate.
MMS: STRONGER than Ever

S - Self-Motivation
T - Teamwork
R - Respect
O - Ownership
G - Never Giving Up
G - Goal Setting
E - Engaged with Technology
R - Ready for Rigor and Real-World Learning
Important Chromebook Information

• Students are responsible for the care of the Chromebook.

• Students will receive a Chromebook, case and 2- part charger

*Chromebooks that are broken or fail to work should be taken to the Media Specialist.

• Use of Chromebooks will be an essential part of classroom instruction at MMS.

– For this reason, bringing a charged Chromebook to class EVERYDAY is each student’s responsibility just like bringing notebook, textbook, pencils, etc…
Chromebooks are for Education

Unacceptable Use

- Downloaded Movies-If you do not pay for movie, it is considered ‘pirated’ (against the law)
- Downloaded Music-If you do not pay for music, it is considered ‘pirated’ (against the law)
- Financial gain
- Threatening another person
- Inappropriate sexual content
- Plagiarism (cheating)
- Misrepresenting Talladega County Schools
- Letting other people use your Chromebook
- Touching another student’s chromebook (ex. Closing it, moving it, etc…)
Chromebooks are for Education

Digital Citizenship and Safety

- Treat others well!
- Everyone will see what you ‘write’, so think before you type.
- Students may NOT post personal information (last name, address, phone numbers, password, etc...) about themselves or other people.
- Students may NOT take off the barcodes or place stickers on the Chromebooks.
New System-Wide Grading System

Gold Measures
3-4 per grading period
60% of grade
- Major Tests/Exams (Mastery of Standards)
- Major Projects/Work Products (Application of Standards)
- Represents Mastery of Standards or Application of Standards

Silver Measures
4-5 per grading period
30% of grade
- Quizzes/Checkpoints
- Small Projects
- Represents Growth toward Mastery of Standards and/or Mastery of Prerequisite Skills

Bronze Measures
5-6 per grading period
10% of grade
- Homework
- Daily Grades
- Minor Classwork/ Projects
- Programs
- Represents Practice of Skills
Important Information

● School hours are 7:50-3:00 (students can begin entering school at 7:30)

● Students who arrive after 7:50 a.m. are considered tardy to school, students who arrive after that time will need to be signed in by an adult in the office

● Car Riders- pick up begins at 3:00 and ends at 3:15

● Unexcused absences-
  ○ Students have 3 days to bring in an excuse after an absence. If an excuse is not sent, students will receive zeros on any missed assignments.
  ○ 5 unexcused absences will begin the truancy process with an Early Warning Complaint
  ○ 7 unexcused absences will result in a court petition

● Cell phones, if brought on campus, must be turned off at all times and stored in lockers (on buses, before school and during afternoon dismissal)
**Important Information**

- **PE Lockers**: no PE lockers this year.

- **Lost and Found**: Please write child’s name in coats, gym clothes, backpacks to help prevent items from being misplaced or sent to ‘Lost and Found’

- **Medication**:
  - Students who are to be administered medication at school must submit a School Medication Authorization Form (see school nurse for form)
  - All medication must be brought in by a parent/guardian. At no time should student have medication of any kind in his/her possession
Dress Code: Shirts
Solid color pullover or button-up shirt with a collar - must be tucked in
logo no bigger than credit card
Pants / Skirt / Shorts

Color: Solid Khaki, dark navy, or black (must fit properly)  Skirt/Shorts: no more than 3 inches above top of knee

Dress Code

NOT Dress Code
Shoes
Must be ‘Closed-Toed’
Dress Code: Sweaters / Indoor Jackets

solid color, open front or pullover sweater/sweatshirt, solid trim on collar or sleeve is acceptable,
logo no bigger than credit card
Coats

Any color, can have hood, but must be taken off upon entering building and stored in locker
## Non-Uniform Day Guidelines

### ALLOWED

**On Non-Uniform days and for Special Events**
*(Picture day, Award’s Day, etc…)*

- Jeans (any color)
- Colored, patterned, or jean shorts (*must be dress code length*)
- Dresses **with full sleeves** (dress code length)
- Colored, patterned, or jean jackets
- Leggings/Jeggings (worn under **dress length** top)
- T-shirt or other non-collared shirt
- Flowing blouses
- Joggers/long athletic pants

* Shirts can be untucked on these days
* All items of clothing must fit properly

**EXCEPTION:** Casual items such as joggers, jeans and t-shirts should not be worn on days students are being recognized in an assembly (ex. Awards Day)

### NOT ALLOWED

**On Non-Uniform days and for Special Events**
*(Picture day, Award’s Day, etc…)*

- Hooded items or hats
- Open-toed shoes
- Sleeveless or semi-sleeveless shirts (including shirts with ‘peek-a-boo’ arms or shoulders)
- Athletic shorts **of any kind**
- Clothing with rips, tears or holes that show **any** skin (must be patched or worn with leggings underneath)
- Pants that are too tight or clinging
- Pants that are too loose/baggy/saggy
- Shorts, skirt, jumper or dresses that are too short (see guidelines below)

**EXCEPTION:**
*Female students may wear open-toed shoes with dressy clothes on days they are being recognized in an assembly (ex. Awards Day)*

*Pajamas, hats, costumes, etc… may be worn on specified days such as Red Ribbon Week, Homecoming Week, etc…*
ITEMS THAT ARE NOT ALLOWED

- Pants that are tight-fitting/clinging or excessively large
- Leggings/Jeggings worn as pants (can be worn under dress or dress-length shirt)
- Hooded items (must be removed upon entering building and stored in locker)
- Body piercings jewelry or tattoos (exception- girls may have piercings in ears)
- Clothing with rips/cuts/holes (must be patched)
- See-through clothing and Sleeveless items
- Denim/jeans

EXCEPTIONS:

- Wednesdays- may wear STRONG shirts with dress code pants OR Munford or Munford Middle shirts with dress code pants
- Announced Non-Uniform Days- special events, fund-raisers, rewards, etc…
1. Respect yourself, others and your environment

2. Be prepared for class (supplies, homework, test prep, charged chromebook, on time, etc…)

3. Follow directions and procedures

4. Stay on task

5. Take responsibility for yourself and your actions
Positive Behavior Supports

• **Live School - Individual Class and Grade Level Rewards**
  - Digital app: Teachers provide ongoing feedback about student behavior
  - Students can:
    - Earn points for exhibiting appropriate behavior
    - Earn demerits/lose points for inappropriate behavior.
    - Redeem points for rewards such as non-uniform days, supervised free periods, “Lunch Bunch’, etc…
  - Students and parents free app: To view all feedback, teacher comments, rewards earned, etc…
  - Letter with additional details and parent access codes will be sent home in August.

• **School Privileges**
  - Who’s Who Dance
  - Pep Rallies
  - Field Trips
  - Assemblies
  - Club Membership: SGA, FBLA, Math, Drama, etc…
# DISCIPLINE

## Class 1 Offenses: (examples)
- excessive talking
- not in dress code
- failure to complete assignments
- not following directions

## Class 1 Consequences:
(each demerit=loss of 1 point)
- 1st/2nd Demerit: Warning
- 3rd Demerit: Isolation/Silent Lunch
- 6th Demerit: Parent Contact (letter, email, text or phone call)
- 9th Demerit: Office Referral resulting in Saturday School, OSCAR, etc..

## Class 2 Offenses: (examples)
- defiance/disrespect
- horseplaying
- verbal harassment
- cheating
- defacement of school property

## Class 2 Consequences:
Office referral resulting in OSCAR and/or suspension

## Class 3 Offenses: (examples)
- fighting
- theft
- possession of dangerous items

## Class 3 Consequences:
- Extended OSCAR
- Suspension
- Alternative School for most serious offenses or repeated Class 2 and/or 3 offenses

See system handbook pgs. 20-27 and MMS Student Handbook pgs. 3-6 for additional information.
Bullying / Harassment

What is Bullying?

Bullying has 4 elements
1. Pain - intentional
2. Power - ‘Perceived power’
3. Persistence - repeated act
4. Permission - onlookers/‘Silent witness’

What Bullying is NOT:
- Arguments
- Choosing one friend over another
- Being bossy
- Fighting
- Telling someone you don’t like them
- Acts of aggression, harassment or unkindness that only happen once

What to do if you/your child is being bullied?

REPORT IT

- Fill out a Bully Complaint/Harassment Report which can be found:
  - office
  - classrooms
  - hall
  - school website
  - counselor’s Google Classroom
- Meet with counselor or administrator to discuss issue
- Office will investigate and act accordingly
Additional information about MMS routines and procedures can be found in our student handbook, which is posted to your child’s MMS Google Classroom.